

VILLAGE OF ELLENVILLE  
BOARD MEETING  
March 23, 2020  
6:00 p.m.

Moment of silence for the passing of Steve Bradley

Meeting called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

ROLL CALL	Mayor Jeffrey Kaplan	Present
	Deputy Mayor Younger	Present
	Trustee Francisco Oliveras	Present
	Trustee Patricia Steinhoff	Present
	Trustee Moschetta	Present

ALSO PRESENT	Michael Warren, Village Manager
	Traci Jeter, Village Clerk
	Daniel Tucker, Village Treasurer
	Abigail Osgood, Village Attorney – Absent w/notice
	Brian Schug, Code Enforcement Officer

APPROVAL OF MINUTES	Motion by Trustee Steinhoff, seconded by Trustee Moschetta to approve the minutes of March 9, 2020. All in favor – Aye – motion carried
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RESCHEDULING OF PUBLIC HEARING -  
CONTINUANCE OF  
LOCAL LAW #2 OF 2020

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to reschedule the continuance of Local Law #2, 2020 – Short term rentals and Local Law #3, 2020 – Termination of the Justice Court System to April 27, 2020 due to COVID-19.  
All in favor – Aye- motion carried

## PETITIONERS AND CORRESPONDENCES

Mayor Kaplan spoke about the Joseph Stoeckeler Memorial Park and Golf Course and updated the Board of the current COVID-19 situation and what was being done at the course.

## POLICE REPORT:

Chief Mattracion informed the Board on what his' department is doing during COVID-19.

Chief Mattracion would like the Board to make a motion to accept the resignation of Officer Lent effective April 1, 2020 (Resolution #10) and to re-hire him as a part-time officer at Step 4 (Resolution #11).

Mayor Kaplan asked the Chief if people were using the playground and basketball court.

Mayor Kaplan would like a motion to close the playground and basketball court until further notice due to COVID-19.

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to close the Berme Road Playground and the basketball court until further notice due to COVID-19.

All in favor – Aye- motion carried

## MANAGER'S REPORT

Village Manager spoke to the Board on the following:

- 1) Met with all Departments in regards to their budget and there were no major changes.

Mayor Kaplan informed Treasurer Tucker that he must notify the Board on the status of the budget on a regular basis .

- 2) Water/sewer and building department rates – Would like the Board to think about increasing the water/sewer and building department rates.

- 3) Sewer Department – Manager Warren informed the Board that the assistant at the Sewer Plant received a 69 on the current Sewer Operator exam and had missed passing by one point. He will be taken this test again when it comes available.

Manager Warren also spoke about the current over time at the Sewer Department and Mayor Kaplan would like Manager Warren to contact the Town Supervisor to maybe use shared services to run the plant.

- 4) Labor and employment counsel legal service fee agreement – Mayor Kaplan stated that these fees have not done up in several years (Resolution #2).
- 5) Zoning Board/Alternate Zoning Board/Acting Justice positions – Manager Warren stated that the Village Clerk has advertised for these positions and the Village still has not found anyone interested.

Mayor Kaplan would like for Attorney Osgood to look into whether or not these position are required to live in the Village.

#### TREASURER’S REPORT

Treasurer Tucker spoke to the Board on a resolution in front of the Board tonight for a TAN resolution for taxes (Resolution #15).

#### BUILDING REPORT

Code Enforcement Officer Schug spoke about the need for a part-time Assessment Field Worker (Resolution #1).

## RESOLUTIONS

### MOTION HIRING WILLIAM WEISSMAN AS PART-TIME ASSESSMENT FIELD WORKER (RESOLUTION #1)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to hire William Weissman as a part-time Assessment Field Worker at a rate of \$17.00 an hour subject to a background check upon recommendation of the Code Enforcement Officer.  
All in favor – Aye – motion carried

### MOTION AUTHORIZING VILLAGE MANAGER TO SIGN LEGAL SERVICE FEES AGREEMENT FOR 2020-2021 (RESOLUTION #2)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the Village Manager to sign the Village of Ellenville/Labor and Employment Counsel Legal Services Fee Agreement for 2020-2021. This rate has not increase in several year(s)  
All in favor – Aye – motion carried

### MOTION FOR BOARD TO ADOPT NYS CLIMATE SMART COMMUNITY PLEDGE (RESOLUTION #3)

Motion by Trustee Moschetta, seconded by Trustee Steinhoff to adopt a New York State Climate Smart Community Pledge resolution.  
All in favor – Aye- motion carried

MOTION AUTHORIZING  
EXPENDITURE TO M & L  
MASONRY, INC.  
(RESOLUTION #4)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize an additional expenditure of \$12,575.65 to M & L Masonry, Inc. for a slab on grade at prevailing wage rate for the pavilion project on Berme Road Park subject to being covered through the Town of Wawarsing B fund (total project was \$24,950.00 per park).  
All in favor – Aye- motion carried

Mayor Kaplan stated that Village tax payers should not pay for both projects.

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to ask the Town of Wawarsing to contribute 25% towards the work done at the Berme Road Park if the Lipman Park invoice was not paid from the Town's B fund.  
All in favor – Aye – motion carried

MOTION AUTHORIZING  
MICHAEL AVERY TO ATTEND ANNUAL  
TRAINING  
(RESOLUTION #5)

Motion by Trustee Moschetta, seconded by Trustee Steinhoff to authorize Michael Avery to attend the NYWA 41<sup>st</sup> annual training workshop in Lake Placid, New York on May 18th – May 20th, 2020 in the amount of \$300.00 plus hotel and meals subject to verification of reimbursement due to COVID-19.  
All in favor – Aye – motion carried

MOTION AUTHORIZING  
MICHAEL JETER TO ATTEND  
THE 2020 HIGHWAY SCHOOL  
(RESOLUTION #6)

Motion by Deputy Mayor Younger, seconded by Trustee Moschetta to authorize Michael Jeter to attend the 2020 Highway School in Ithaca, New York on June 1 -3, 2020 plus hotel and meals subject to verification of reimbursement due to COVID-19.

All in favor – Aye- motion carried

MOTION AUTHORIZING  
THOMAS VANLEUVAN/FRED HART  
TO ATTEND THE GROUNDWATER  
TREATMENT WORKSHOP  
(RESOLUTION #7)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize Thomas Vanleuven and Fred Hart to attend the Groundwater Treatment Workshop in NY on June 23, 2020 in the amount of \$40.00 per person subject to verification of reimbursement due to COVID-19.

All in favor – Aye- motion carried

MOTION TO SCHEDULE  
SPRING CLEAN UP DATES  
(RESOLUTION #8)

Motion by Trustee Moschetta, seconded by Trustee Oliveras to schedule the 2020 spring clean-up dates from April 13th – May 8th, 2020 upon recommendation of Street Department Foreman.

All in favor – Aye- motion carried

MOTION AUTHORIZING  
DEPUTY MAYOR YOUNGER TO  
EXECUTE DISCHARGE OF MORTGAGE  
(RESOLUTION #9)

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize Deputy Mayor Younger to execute the discharge of mortgage for 3 Inwood Street.

All in favor – Aye – motion carried

Mayor Kaplan informed the Board that in 1990 there was a grant program that allowed people to buy homes in the Kossar Place area under the condition that they had to owe the house for five years. Just recently, this property was sold and the title company wanted a discharged of record for this property.

MOTION TO ACCEPT  
RESIGNATION OF  
OFFICER LENT  
(RESOLUTION #10)

Motion by Trustee Moschetta, seconded by Deputy Mayor Younger to accept the resignation of Officer Lent effective April 1, 2020 upon recommendation of the Chief of Police.

All in favor – Aye – motion carried

MOTION TO RE-HIRE  
OFFICER LENT AS  
PART-TIME OFFICER  
(RESOLUTION #11)

Motion by Trustee Moschetta, seconded by Deputy Mayor Younger to re-hire Officer Lent as a part-time officer at Step 4 of the Police Contract upon recommendation of the Chief of Police.

All in favor – Aye – motion carried

MOTION AUTHORIZING  
EXPENDITURE TO FELLENER  
ENGINEERING  
(RESOLUTION #12)

Motion by Trustee Moschetta, seconded by Trustee Steinhoff authorizing the expenditure of \$4,328.75 to Fellenzer Engineering for the emergency generator program upon recommendation of the Village Treasurer. This expenditure will be reimbursed through NY Rising.

All in favor – Aye – motion carried

MOTION AUTHORIZING  
EXPENDITURE TO TECTONIC  
ENGINEERING  
(RESOLUTION #13)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the expenditure(s) of \$3,015.80 to Tectonic Engineering Consultants for the Beerkill Levee Repair Project upon recommendation of the Village Treasurer. This expenditure will be reimbursed through NY Rising.

All in favor – Aye- motion carried

MOTION AUTHORIZING  
EXPENDITURE TO CLOUGH  
HARBOUR AND ASSOCIATES  
(RESOLUTION #14)

Motion by Deputy Mayor Younger, seconded by Trustee Moschetta authorizing the expenditure of \$1,202.66 to Clough Harbour and Associates for the D&H and O & W Rail Trail project work from 10/26/19 – 1/31/20 upon recommendation of the Village Treasurer.

All in favor – Aye – motion carried

MOTION AUTHORIZING  
TREASURER THE ISSUANCE  
OF A TAX ANTICIPATION NOTE -  
TAN (RESOLUTION #15)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to authorize the Village Treasurer to issue a Tax Anticipation Note (TAN) not to exceed \$350,000.00 for the collection of real property taxes levied for the 2019/2020, 2018/2019, 2017/2018, 2016/2017 and 2015/2016 Fiscal years upon recommendation of the Village Manager.

ROLL CALL VOTE:

Mayor Kaplan	AYE
Deputy Mayor Younger	AYE
Trustee Steinhoff	AYE
Trustee Oliveras	AYE
Trustee Moschetta	AYE

All in favor – Aye- motion carried

MOTION AUTHORIZING  
EXPENDITURE TO FELLENER  
ENGINEERING  
(RESOLUTION #16)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the following expenditure(s) of \$7,343.44 to Barton and Loguidice upon recommendation of the Village Treasurer:

- 1) Route 209 Sidewalk Improvements – Const. – Invoice #108959 – \$1,897.49 – This project is reimbursed through CHIPS
- 2) Ellenville Stream Restoration Phase 2 & 3 – Invoice #108470 - \$518.85 – This project is reimbursed through NY Rising
- 3) Ellenville Stream Restoration Phase 2 & 3 – Invoice #108958 – \$2,722.10 – This project is reimbursed through NY Rising
- 4) Hydrant, Valve and Main Improvement (CDBG) project – Invoice #108878 - \$2,205.00 – This project is reimbursed through CDBG

All in favor – Aye- motion carried

MOTION APPROVING  
RESOLUTIONS FOR  
THE SANITARY SEWER I & I STUDY  
(RESOLUTION #17)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve the resolution accepting the proposals from Barton and Loguidice to provide engineering services to complete the I & I study.

ROLL CALL VOTE:

Mayor Kaplan	AYE
Deputy Mayor Younger	AYE
Trustee Steinhoff	AYE
Trustee Oliveras	AYE
Trustee Moschetta	AYE

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve the resolution that the Village's local match must be at least 20% of the EPG Grant Award of \$30,000.

ROLL CALL VOTE:

Mayor Kaplan	AYE
Deputy Mayor Younger	AYE
Trustee Steinhoff	AYE
Trustee Oliveras	AYE
Trustee Moschetta	AYE

Motion by Deputy Mayor Younger, seconded by Trustee Moschetta to approve that the proposed I & I Study is a Type II Action.

ROLL CALL VOTE:

Mayor Kaplan	AYE
Deputy Mayor Younger	AYE
Trustee Steinhoff	AYE
Trustee Oliveras	AYE
Trustee Moschetta	AYE

Motion by Deputy Mayor Younger, seconded by Trustee Moschetta approving the Mayor to execute Grant Agreement with the NYS Environmental Facilities Corp. to bring about the project and to fulfill the Village of Ellenville obligations under the grant agreement.

ROLL CALL VOTE:

Mayor Kaplan	AYE
Deputy Mayor Younger	AYE
Trustee Steinhoff	AYE
Trustee Oliveras	AYE
Trustee Moschetta	AYE

All in favor – Aye – motion carried

BOARD REPORTS

Trustee Moschetta –

- 1) Wanted to know if the issues with the 5<sup>th</sup> floor tenants has been resolved – Manager Warren informed him that everything has been taken care.
- 2) Has the decimal point error been resolved on the water bills from years ago – Manager Warren informed him that the information that he requested is sitting on his’ desk
- 3) Is the paperwork ready to submit to the Town for their contribution for events in the Village? Manager Warren stated that he has spoken to the Chief and this line has been removed from the 2020/2021 budget.

Trustee Steinhoff – Nothing at this time

Deputy Mayor Younger – Nothing at this time

Trustee Oliveras – Nothing at this time

ADJOURN

Motion by Trustee Moschetta, seconded by Trustee Oliveras to adjourn the meeting at 7:05 p.m.

All in favor – Aye – motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to re-open the meeting to authorize the Village Clerk to re-advertise for a Zoning Board/Alternate Zoning Board member and for Acting Village Justice with letter of interest due by April 24<sup>th</sup>, 2020.

All in favor – Aye – motion carried

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

Traci Jeter  
Village Clerk